



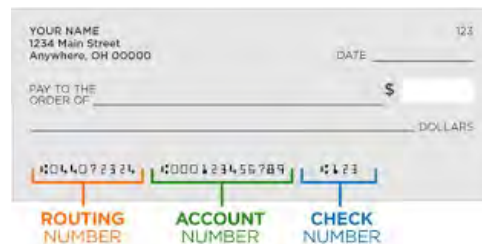
First Presbyterian Church of Bethlehem (PC-USA)

## Electronic Funds Transfer Instructions

We are pleased to offer electronic funds transfer for the convenience of making contributions directly to the church on a monthly basis through direct withdrawal from a checking or savings account. **Withdrawals will be made on the 15<sup>th</sup> of each month.**

If you would like to set up this service, please use these instructions to complete the form below (note that, for your convenience, some fields can be completed before you print the form):

1. AUTHORIZATION TYPE - Check the New Authorization Box.
2. MEMBER INFORMATION - Enter your Name, Address, Phone and Email (if used.)
3. MONTHLY DONATION - Enter your Monthly Donation Amount and the Date you wish this to begin. Date must be the 15<sup>th</sup> of the month (example: 10/15/16 or 11/15/16)
4. CHECKING/SAVINGS ACCOUNT INFORMATION – Check the appropriate box and enter Routing # and Account #. (If using a Savings Account, please contact your financial institution for the Routing #. )



5. AUTHORIZATION – All account holders must sign and date.
6. Please ATTACH A COPY OF A VOIDED CHECK if using a checking account.
7. Please mail or drop off your completed form to:  
First Presbyterian Church of Bethlehem  
2344 Center Street  
Bethlehem PA 18017

If you have any questions, please contact Melinda Stitt at: 610-360-1810.



# First Presbyterian Church of Bethlehem (PC-USA)

## Electronic Funds Transfer Authorization Form

### Authorization Type:

New Authorization       Change Donation Amount       Discontinue Electronic Donation

### Member Information:

Last Name:

First Name:

Address:

City:

State:

Zip:

Email:

Phone:

### Monthly Donation (Transferred on the 15<sup>th</sup> of the month):

Date of First Donation: \_\_\_\_\_ Monthly Donation Amount: \$ \_\_\_\_\_

### Checking/Savings Account Information:

Please debit my donation from my (check one):

Savings Account (contact your bank for routing #)

Routing #: \_\_\_\_\_

Checking Account (attached a voided check)

Account #: \_\_\_\_\_

### Authorization:

I authorize First Presbyterian Church of Bethlehem (PC-USA) to process debit entries to my account. I understand that this authority will remain in effect until I provide reasonable notification to terminate or modify this authorization.

Account Holder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Joint Account Holder Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(if applicable)

**Please attach voided check here.**

### OFFICE USE ONLY:

Envelope/Donor #:

Date: